

# ATHENS COUNTY ENGINEER

16000 Canaanville Road

Athens, OH 45701

Phone: 740-593-5514

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## DRIVEWAY CULVERT/ ACCESS PERMIT FOR COUNTY ROADS

### PROCEDURE FOR "ACCESS / CULVERT PERMIT" FOR ACCESS DRIVES TO COUNTY ROADS

- (1) The applicant shall set a stake with red ribbon flagging the proposed access point and complete Section 1 - Applicant Information.
- (2) After initial inspection of proposed access location by ACED Personnel, a copy of this form will be returned to the applicant with "Section 2 - Culvert Requirements" completed.
- (3) For the replacement of an existing culvert: An invoice will be sent to the applicant for the cost of the pipe and backfill materials. The ACED will furnish and install the driveway culvert in the roadway ditch (and public R/W) after receiving payment from the applicant.
- (4) For the installation of a new driveway access (and culvert): The applicant is responsible for the driveway and culvert construction. After the culvert is installed by the applicant, a final inspection is required. The applicant shall contact the ACED Office for final inspection.

The culvert site will be inspected before purchase of the culvert to verify culvert type and size that is suitable for the location. Culverts will be a minimum of 12" polyethylene "N12" plastic pipe with at least 1 foot of cover. When the culvert is installed by the applicant, a final inspection is required. **The future maintenance, repair, and replacement of the driveway culvert is the sole responsibility of the landowner.**

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### SECTION 1 – Applicant Information

NAME \_\_\_\_\_ Daytime Phone (7a.m.-5p.m.) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

PROPOSED CULVERT LOCATION: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### SECTION 2 – Culvert Requirements (to be completed by the Athens County Engineer Dept.)

LOCATION CHECKED BY \_\_\_\_\_ / \_\_\_\_\_  
DATE/TIME

CULVERT REQUIRED: \_\_\_\_\_

Specific Location: \_\_\_\_\_

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### SECTION 3 –Culvert Inspection (for Athens County Engineer Dept. (ACED).

APPROVED BY: \_\_\_\_\_ / \_\_\_\_\_  
DATE/TIME

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